
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**THE PRESERVE AT SOUTH BRANCH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of The Preserve at South Branch Community Development District was held on **Wednesday, January 17, 2018 at 9:05 a.m.** at the office of Rizzetta & Company, Inc. located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Present and constituting a quorum were:

JJ Snyder	Board Supervisor, Chairman
Andy Richardson	Board Supervisor, Assistant Secretary
Hal Lutz	Board Supervisor, Assistant Secretary
Frank Messina	Board Supervisor, Assistant Secretary

Also present were:

Matthew Huber	Regional District Manager, Rizzetta & Co.
Andrew d'Adesky	District Counsel; Latham, Shuker, Eden & Beaudine, LLP (via speaker phone)
Joseph Cimino	WRA Engineering, District Engineer (via speaker phone)
Kristee Feaster	Representative, Rizzetta & Co.

FIRST ORDER OF BUSINESS

Call to Order

The meeting was called to order and roll call performed confirming that a quorum was present.

SECOND ORDER OF BUSINESS

Consideration of the Minutes of the Landowners' Meeting held on December 20, 2017

Mr. Huber presented the minutes of the Landowners' meeting held on December 20, 2017 and asked if there were any questions, comments, or changes to the minutes. There were none.

<p>On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Approved the Minutes of the Landowners' Meeting held on December 20, 2017, for The Preserve at South Branch Community Development District.</p>
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THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Meeting held on December 20, 2017

Mr. Huber presented the minutes of the Board of Supervisors' Meeting held on December 20, 2017 and asked if there were any questions, comments, or changes to the minutes. There were none.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Approved the Minutes of the Board of Supervisors' Meeting held on December 20, 2017, for The Preserve at South Branch Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of the Recommendations of the Audit Committee

Mr. Huber presented the Recommendation of the Audit Committee.

FIFTH ORDER OF BUSINESS

Public Hearing Related to Resolution 2018-29, Adopting Rules and Procedures

Mr. Huber provided an overview of the public hearing process and asked for a motion to open the public hearing.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Opened the Public Hearing Related to Resolution 2018-29, Adopting Rules and Procedures, for The Preserve at South Branch Community Development District.

No audience members were present and no audience comments.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Closed the Public Hearing Related to Resolution 2018-29, Adopting Rules and Procedures, for The Preserve at South Branch Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2018-29, Adopting Rules of Procedure

Mr. Huber presented Resolution 2018-29, Adopting Rules and Procedures.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Approved Resolution 2018-29, Adopting Rules and Procedures, for The Preserve at South Branch Community Development District.

SEVENTH ORDER OF BUSINESS

Public Hearing Related to Resolution 2018-30, Adopting Uniform Method of Collection

Mr. Huber provided an overview of the public hearing process and asked for a motion to open the public hearing.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Opened the Public Hearing Related to Resolution 2018-30, Adopting Uniform Method of Collection, for The Preserve at South Branch Community Development District.

No audience members were present and no audience comments.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Closed the Public Hearing Related to Resolution 2018-30, Adopting Uniform Method of Collection, for The Preserve at South Branch Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2018-30, Adopting Uniform Method of Collection

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Approved Resolution 2018-30, Adopting Uniform Method of Collection, for The Preserve at South Branch Community Development District.

NINTH ORDER OF BUSINESS

Public Hearing Related to Resolution 2018-31, Adopting Final Budget for Fiscal Year 2017/2018

Mr. Huber provided an overview of the public hearing process and asked for a motion to open the public hearing.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Opened the Public Hearing Related to Resolution 2018-31, Adopting Final Budget for Fiscal Year 2017/2018, for The Preserve at South Branch Community Development District.

No audience members were present and no audience comments.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Closed the Public Hearing Related to Resolution 2018-31, Adopting Final Budget for Fiscal Year 2017/2018, for The Preserve at South Branch Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2018-31,
Adopting the Final Budget for Fiscal Year
2017/2018**

Mr. Huber presented Resolution 2018-31, Adopting Final Budget for Fiscal Year 2017/2018.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Approved Resolution 2018-31, Adopting Final Budget for Fiscal Year 2017/2018, for The Preserve at South Branch Community Development District.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. D'Adesky shared the Master Improvement Cost Share Agreement with Commercial Parcel will be ready for the February Board Meeting.

B. Interim District Engineer

No report.

C. District Manager

Mr. Huber advised the Board that the next regular meeting of the Board of Supervisors' is scheduled for Wednesday, February 21, 2018 at 9:00 a.m. at the office of Rizzetta & Company located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544. He further advised that the first meeting of the Audit Committee will be held prior to the onset of the Board of Supervisors' meeting.

TWELFTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**

Mr. Huber opened the floor to Supervisor requests and Audience comments. There were none.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board adjourned the meeting at 9:12 a.m., for The Preserve at South Branch Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman