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MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**THE PRESERVE AT SOUTH BRANCH  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of The Preserve at South Branch Community Development District was held on **Wednesday, December 20, 2017 at 9:06 a.m.** at the office of Rizzetta & Company, Inc. located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Present and constituting a quorum were:

John Snyder	<b>Board Supervisor</b>
Anne Mize	<b>Board Supervisor</b>
Hal Lutz	<b>Board Supervisor</b>
Frank Messina	<b>Board Supervisor</b>

Also present were:

Matthew Huber	<b>Regional District Manager, Rizzetta &amp; Co.</b>
Jan Carpenter	<b>District Counsel; Latham, Shuker, Eden &amp; Beaudine, LLP (via speaker phone)</b>
Andrew d'Adesky	<b>District Counsel; Latham, Shuker, Eden &amp; Beaudine, LLP (via speaker phone)</b>
Joseph Cimino	<b>WRA Engineering, District Engineer (via speaker phone)</b>
Carlos De La Ossa	<b>D.R. Horton, Inc.</b>
Jake Van-Loon	<b>D.R. Horton, Inc.</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

The meeting was called to order and roll call performed confirming that a quorum was present.

**SECOND ORDER OF BUSINESS**

**Administer Oath of Office for Supervisors**

Mr. Huber administered the oath of office to the newly elected supervisors.

**THIRD ORDER OF BUSINESS**

**Consideration of Compensation of New Board Members**

Mr. Huber informed the Board that as a Board Supervisor they are entitled to compensation of \$200.00 per meeting, up to an annual maximum of \$4,800 per year. All Board Supervisors waived the compensation.

**FOURTH ORDER OF BUSINESS**

**Consideration of Travel Reimbursement Policy**

Mr. Huber informed the Board that as a Board Supervisor they are entitled to travel reimbursement of 0.445/mile. All Board Supervisors waived travel reimbursement.

**FIFTH ORDER OF BUSINESS**

**Public Comment**

Mr. Huber opened the floor to public comment. There were no questions or comments from the public.

**SIXTH ORDER OF BUSINESS**

**Consideration of the Minutes of the Organizational Meeting held on October 25, 2017**

Mr. Huber presented the minutes of the Organizational meeting held on October 25, 2017 and asked if there were any questions, comments, or changes to the minutes. There were none.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Approved the Minutes of the Organization Meeting of the Board of Supervisors' held on October 25, 2017, for The Preserve at South Branch Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Ratification of Executed Insurance Policy/Proposal**

Mr. Huber presented insurance policy as executed by the Chairman and asked if there were any questions. There were none.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Ratified the Previously Executed Insurance Proposal, for The Preserve at South Branch Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Establishment of Audit Committee and Authorize District Staff to Start the Audit RFP Process**

Mr. Huber provided an overview of the Audit RFP process and asked that the Board appoint an Audit Committee and schedule the first meeting of the Committee.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Appointed the Board of Supervisors as the Audit Committee and Scheduled the First meeting of the Audit Committee for Wednesday, January 17, 2018 at 9:00 a.m., to be held at the Office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544, for The Preserve at South Branch Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-26,  
Canvassing and Certifying Results of the  
Landowner Election**

Mr. Huber provided an overview of Resolution 2018-26, advising that Mr. JJ Snyder received 628 votes and will serve a four-year term, Ms. Anne Mize received 628 votes and will serve a four-year term, Mr. Hal Lutz received 528 votes and will serve a two-year term, Mr. Frank Messina received 582 votes and will serve a two-year term, and Mr. Andy Richardson received 528 votes and will serve a two-year term. He asked if there were any questions. There were none.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Adopted Resolution 2018-26, Canvassing and Certifying Results of the Landowner Election, for The Preserve at South Branch Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-27,  
Designating Officers of the District**

Mr. Huber provided an overview of Resolution 2018-27 and asked that the Board make appointments for Chair and Vice Chair and all other Supervisors would serve as Assistant Secretaries, including himself as Assistant Secretary for signature purposes.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Adopted Resolution 2018-27, Appointing Mr. JJ Snyder as Chairman, Ms. Anne Mize as Vice Chair, and Mr. Hal Lutz, Mr. Frank Messina, Mr. Andy Richardson, and Mr. Matthew Huber as Assistant Secretaries, for The Preserve at South Branch Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Public Hearing Related to Special  
Assessments**

Mr. Huber provided an overview of the public hearing process and asked for a motion to open the public hearing.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Opened the Public Hearing Related to Special Assessments, for The Preserve at South Branch Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-28,  
Imposing Special Assessments**

Mr. Huber provided an overview of Resolution 2018-28, Imposing Special Assessments, and asked if there were any questions from the Board. There were none.

Mr. Huber opened the floor to public comments. There were none.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Adopted Resolution 2018-28, Imposing Special Assessments, for The Preserve at South Branch Community Development District.

Mr. Huber advised there was no further business to be conducted during the public hearing and asked for a motion to close the public hearing.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Closed the Public Hearing Related to Special Assessments, for The Preserve at South Branch Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

No report.

**B. Interim District Engineer**

No report.

**C. District Manager**

Mr. Huber advised the Board that the next regular meeting of the Board of Supervisors' is scheduled for Wednesday, January 17, 2017 at 9:00 a.m. at the office of Rizzetta & Company located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544. He further advised that the first meeting of the Audit Committee will be held prior to the onset of the Board of Supervisors' meeting.

**FOURTEENTH ORDER OF BUSINESS**

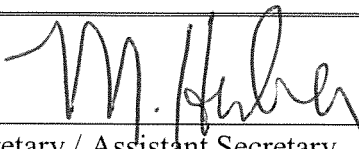
**Supervisor Requests and Audience Comments**

Mr. Huber opened the floor to Supervisor requests and Audience comments. There were none.

**FIFTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board adjourned the meeting at 9:18 a.m., for The Preserve at South Branch Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman